

Committee: Executive
Date: Monday 7 November 2016
Time: 6.30 pm
Venue: Bodicote House, Bodicote, Banbury, OX15 4AA

Membership

Councillor Barry Wood (Chairman)	Councillor G A Reynolds (Vice-Chairman)
Councillor Ken Atack	Councillor Colin Clarke
Councillor John Donaldson	Councillor Tony Ilott
Councillor Kieron Mallon	Councillor D M Pickford
Councillor Lynn Pratt	Councillor Nicholas Turner

AGENDA

1. Apologies for Absence

2. Declarations of Interest

Members are asked to declare any interest and the nature of that interest that they may have in any of the items under consideration at this meeting.

3. Petitions and Requests to Address the Meeting

The Chairman to report on any requests to submit petitions or to address the meeting.

4. Urgent Business

The Chairman to advise whether they have agreed to any item of urgent business being admitted to the agenda.

5. Minutes (Pages 1 - 10)

To confirm as a correct record the Minutes of the meeting held on 3 October 2016.

6. **Chairman's Announcements**

To receive communications from the Chairman.

7. **Partial Review of the Cherwell Local Plan 2011-2031 (Part 1): Oxford's Unmet Housing Need Options Consultation Paper** (Pages 11 - 28) **6.35pm**

** Please note that due to the size of the documents: Appendices 1 and 3 will be published as a supplement to the main agenda and hard copies distributed to Executive members only. Appendices 4 and 5 will be published as supplements to the main agenda and can be accessed online and a hard copy will be available in the Members' Room **

Report of Head of Strategic Planning and the Economy

Purpose of report

To seek approval of an Options Paper for the Partial Review of Local Plan Part 1 for formal public consultation.

Recommendations

The meeting is recommended:

- 1.1 To note the Oxfordshire Growth Board's decision to apportion 4,400 homes to Cherwell District in the interest of meeting Oxford's agreed unmet housing need.
- 1.2 To approve the Options Paper (Appendix 1) for formal public consultation.
- 1.3 To authorise the Head of Strategic Planning and the Economy to make any necessary minor and presentational changes to the Options Paper before formal consultation commences.
- 1.4 To authorise the Head of Strategic Planning and the Economy to produce a summary booklet to support public consultation.

8. **Community Infrastructure Levy (CIL) Draft Charging Schedule and Developer Contributions Supplementary Planning Document (SPD)** (Pages 29 - 184) **6.45pm**

** Please note that due to the size of the document, appendix 8 will be published as a supplement to the main agenda. It can be accessed online and a hard copy will be available in the Members' Room **

Report of Head of Strategic Planning and the Economy

Purpose of report

To seek Member endorsement to consult the public for six weeks on the Community Infrastructure Levy (CIL): Draft Charging Schedule and Developer Contributions Supplementary Planning Document (SPD).

This is the second of two formal consultations on a potential CIL charge for Cherwell to be followed by an examination in public.

The Developer Contributions SPD forms part of the Council's Local Development Framework and its content will be subject to one formal consultation.

Recommendations

The meeting is recommended:

- 1.1 To approve the CIL Draft Charging Schedule (Appendix 1), which also includes a Draft CIL Regulation 123 list and Draft Instalments Policy, for a six week public consultation.
- 1.2 To approve the Draft Developer Contributions SPD (Appendices 2 and 3) for a six week public consultation.
- 1.3 To authorise the Head of Strategic Planning and the Economy to make any necessary minor and presentational changes to the CIL Draft Charging Schedule (Appendix 1) and Draft Developer Contributions SPD (Appendices 2 and 3) before formal consultation commences.

9. A Business Improvement District (BID) for Banbury (Pages 185 - 192) 6.55pm

** Due to the format of the document, the appendix to this report is being published as a supplement to the main agenda pack **

Report of Head of Strategic Planning and the Economy

Purpose of report

To seek approval to proceed with the preparation of a Business Improvement District (BID) for Banbury.

Recommendations

The meeting is recommended:

- 1.4 To note the Banbury BID feasibility report.
- 1.5 To agree to commit resources to move to phase two, preparing the Banbury BID Business Plan and preparation for the Ballot.

10. Banbury Town Centre Public Spaces Protection Order (PSPO) 7.05pm
(Pages 193 - 228)

Report of Public Protection Manager

Purpose of report

To propose the making of a Public Space Protection Order (PSPO) in Banbury Town centre to prevent the detrimental effect of begging, drinking and sleeping rough on those who reside, work and visit the town centre.

Recommendations

The meeting is recommended

- 1.1 To approve the making of a Public Space Protection Order in Banbury Town Centre (Appendix 1).
- 1.2 To delegate authority to the Public Protection Manager to take all necessary steps to enforce the Public Space Protection Order in Banbury including the necessary authorisation of individual officers to issue fixed penalty notices.

11. Joint Anti-Social Behaviour Policy (Pages 229 - 248) 7.15pm

Report of Public Protection Manager

Purpose of report

To consider a draft Joint Anti-social Behaviour Policy, for Cherwell District Council and South Northamptonshire Council subject to public and stakeholder consultation.

Recommendations

The meeting is recommended:

- 1.1 To approve the draft Joint Anti-social Behaviour Policy (Appendix 1).
- 1.2 To delegate authority to the Public Protection Manager to consider responses and, if necessary, amend the policy in consultation with the Lead Member for Public Protection.
- 1.3 To delegate authority to the Public Protection Manager to take all necessary steps to enforce the policy including the setting of the amounts of fixed penalties and the authorisation of individual officers to issue fixed penalty notices.

12. Tenancy Strategy 2017 (Pages 249 - 272) 7.25pm

Report of Head of Regeneration and Housing

Purpose of report

To provide Executive with an overview of the changes to Tenancy Strategy for approval to consult.

Recommendations

The meeting is recommended:

- 1.1 To approve wider consultation of the draft revised Tenancy Strategy (attached at Appendix 1).
- 1.2 To agree to another report being presented to Executive following consultation on the draft Tenancy Strategy.

13. Local Development Company (Pages 273 - 278)

7.35pm

Report of Commercial Director and Head of Regeneration and Housing

Purpose of report

To seek approval in principle for the establishment of a local development company with South Northamptonshire Council to:

- Act as an investment vehicle for the councils;
- Provide housing which meets housing need not met by the current market.

Recommendations

The meeting is recommended:

- 1.1 To agree in principle to the establishment of a local development company with South Northamptonshire Council;
- 1.2 To give approval to officers to complete further work to prepare a full business case for the local development company to be considered by SNC Cabinet and by CDC Executive in due course.

14. Results of the Customer Satisfaction Survey 2016 (Pages 279 - 374) 7.45pm

Report of Director – Strategy and Commissioning

Purpose of report

This report provides a summary of the key messages from the Annual Customer Satisfaction Survey which was undertaken in July 2016. Full details from the survey are contained in Appendix 1 which is the full report delivered by the company who ran the survey independently on behalf of Cherwell District Council (CDC), Marketing Means. This report will also outline some recommended actions to develop the Annual Customer Satisfaction Survey as an integral part of CDC's consultation with residents.

Recommendations

The meeting is recommended to:

- 1.1 Note the contents of the report and appendices.
- 1.2 Use appropriate results in the setting of Business Plan and Service Plan objectives and targets.
- 1.3 Agree that the 2016 results are used as a baseline for future target setting and benchmarking (given the change in methodology for identifying and receiving information from respondents).
- 1.4 Agree the action plan for reviewing and developing the survey content for 2017/18.

15. Bicester Healthy New Town Status (Pages 375 - 394) 7.50pm

Report of Director of Operational Delivery

Purpose of report

To inform the Council of progress in implementing the Bicester Healthy New Town Programme and to ask it to endorse its proposed delivery plan.

Recommendations

The meeting is recommended:

- 1.1 To note progress in implementation of Bicester's Healthy New Town Programme.
- 1.2 To endorse the programme's proposed delivery plan.

16. Business Rates Pooling Update (Pages 395 - 398) 7.55pm

Report of Chief Finance Officer

Purpose of report

To seek approval in principle for the Council to continue to participate in a business rates pool.

Recommendations

The meeting is recommended to:

- 1.1 Endorse and approve 'in principle' the Council remaining in a business rates pool for participating authorities in Oxfordshire, noting the risks and benefits outlined in the report.

- 1.2 Grant delegated authority to the Chief Finance Officer (S151 Officer), in consultation with the Lead Member for Financial Management, to conclude necessary due diligence each year and confirm the Council's final intention on whether or not to participate in a Oxfordshire business rates pool (however constituted) in future years. This is subject to the Government not changing the current arrangements for pooling. If the arrangements were to change then a report will be brought back to Members for consideration.

(Meeting scheduled to close at 8.00pm)

Information about this Agenda

Apologies for Absence

Apologies for absence should be notified to

natasha.clark@cherwellandsouthnorthants.gov.uk or 01295 221589 prior to the start of the meeting.

Declarations of Interest

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item.

Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

This agenda constitutes the 5 day notice required by Regulation 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 in terms of the intention to consider an item of business in private.

Evacuation Procedure

When the continuous alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the car park as directed by Democratic Services staff and await further instructions.

Access to Meetings

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named below, giving as much notice as possible before the meeting.

Mobile Phones

Please ensure that any device is switched to silent operation or switched off.

Queries Regarding this Agenda

Please contact Natasha Clark, Democratic and Elections
natasha.clark@cherwellandsouthnorthants.gov.uk, 01295 221589

Sue Smith
Chief Executive

Published on Friday 28 October 2016